

REGISTERED COMPANY NO: 04155933
Registered Charity No: 1087692

JOHN STORER CHARNWOOD

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS**

**For the Year Ended
31 March 2017**

JOHN STORER CHARNWOOD

CONTENTS

Report of the Board of Trustees	Page 2 - 10
Independent Examiners Report	Page 11
Statement of Financial Activities	Page 12
Balance Sheet	Page 13
Notes to the Financial Statements	Page 14 - 24

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES FOR THE
YEAR ENDED 31 MARCH 2017**

The Board of Trustees presents its report and the unaudited financial statements for the year ended 31 March 2017.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name: John Storer Charnwood
Charity Registration Number: 1087692
Company Registration Number: 4155933

Board of Trustees

Mrs M Chaggar
Mrs E A Collier (Glasper)
Mr P Chadwick (joined June 16)
Mrs S M Frost
Mrs J Hopper
Mr G J Jackman
Mr R Kershaw
Mrs S Leong (Chair)
Mr J D Rodgers
Mr I Stewart
Mr D Tapp
Dr J Vincent

Observers appointed by Charnwood Borough Council

Cllr T Parton
Cllr J Poland

Chief Officers and Secretary - Mrs E Salt (Director and Secretary) & Mrs K Frostick (Director)

Registered Office - John Storer House, Wards End, Loughborough, Leicestershire, LE11 3HA

Accountants - Nixon Mee Ltd, Unit 9 Whitwick Business Centre, Stenson Road, Coalville, Leicestershire, LE67 4JP

Bankers – Unity Trust Bank, 9 Brindley Place, Birmingham, B1 2HB and National Westminster Bank Plc, Market Place, Loughborough, Leicestershire

Solicitors - Moss Solicitors, 80-81 Woodgate, Loughborough, Leicestershire, LE11 2XE

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES FOR THE
YEAR ENDED 31 MARCH 2017 (Continued)**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a company limited by guarantee. It was incorporated on 7 February 2001 under a Memorandum of Association and is governed under its Articles of Association. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the Charity.

Recruitment and Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as "The Trustees".

Since 2007, at the AGM, one third of the Board of Trustees stands down and there are elections to fill the vacant places.

All full members of John Storer Charnwood (JSC) may stand for election and have a vote in the elections. Additionally, individuals who have relevant skills and experience are 'head-hunted' and invited to join the Board, typically as co-optees in the first instance.

Trustee Induction and Training

In the year ended 31 March 2017, trustees continued implementation of the Code of Good Governance for voluntary organisations. There is an induction programme for new trustees, which is tailored to their particular needs.

Risk Management

The trustees have examined the major strategic business and operational risks which the Charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to minimise these risks.

Organisational Structure

The charitable company has a Board of Trustees that meets regularly and is responsible for the governance framework and the strategic direction and policy of the Charity. At the year-end the Board had 12 members from a variety of professional backgrounds relevant to the work of the charity. The Director of Business Development and the Director of Corporate Services (also Secretary) sit on the Board, but have no voting rights.

In January 2006 trustees approved a detailed Scheme of Delegation, which sets out the hierarchy of powers from the member organisations at the top, through the Board of Trustees they elect. The powers go down to the Resources Committee, which is an executive committee to which the Board devolves some of its powers, and on to the Directors and then to Team Leaders and other staff who are in turn supported by advisory committees.

Following the departure of the Chief Executive in February 2015 the Board appointed two Directors; a Director of Business Development and a Director of Corporate Services. The Directors have ensured continuity of management cover.

The trustees have an annual cycle of meetings of the Joint Board and Joint Resources Committee, each of which has a theme. This includes a full annual planning cycle with monitoring and review of performance throughout the year. The "Joint" Board and Resources Committee refers to the closely associated charity John Storer House Foundation (JSHF), as the agendas for meetings cover issues for both charities.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES FOR THE
YEAR ENDED 31 MARCH 2017 (Continued)**

ACHIEVEMENTS AND PERFORMANCE FOR THE PUBLIC BENEFIT

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

During the year the Charity has continued to develop services for the Well-being of individuals and communities in Charnwood. JSC continues to seek, and has achieved, more self-generated income from the sales of services, in order to compensate for reduced levels of grants and government funding.

In respect of the key services the details below highlight performance which mainly maintain past performance levels, unless stated otherwise (the figures in brackets represent the previous year's performance):-

Shepshed Volunteer Centre Group Activities

- Teams of gardening volunteers maintained 20 (20) gardens of people who due to illness or disability were unable to do so themselves on numerous occasions, spending over 900 (900) hours.
- 17 (17) transport volunteers made 1,618 (1,408) journeys covering 9,155 (10,187) miles.
- 17 (20) befriending volunteers supported 20 (24) people making numerous visits, providing about 1000 (1000) hours of interaction and support throughout the year.

Additional activities:

- We are a drop in centre to answer questions about what is available locally.
- Services (SNUG) booklet containing information about services in and around Shepshed for those who have changed circumstances and those who move into the area available on the internet and in hard copy.
- New Well-being garden at the rear of the centre opened in May 2016.
- Fundraising events – Shepshed Barn Dance March 17, Shepshed Open Gardens July 2016 and Shepshed Scarecrow (sheep themed) Festival October 2016 for general running of services.

JSC Therapeutic Allotment Services

- 9 (8) Client Gardeners with various disabilities attended over a two-day week.
- 5 (3) Students from RNIB.
- 10 volunteers have provided regular support and guidance to the allotment groups.
- 8 Client Gardeners have attended therapeutic mental health recovery sessions each week.
- 55 (44) people accessed the project in total over the year, including clients and students.
- £22,054 (£20,768) has been raised from fees, plant sales and produce sales through John Storer House from the allotment.

The JSC allotment is part of the Well-being Service, and has had a very exciting year seeing huge developments on the site whilst maintaining an emphasis on people and therapeutic gain, using gardening as a medium. We have developed more sessions and now host gardening groups 5 days a week. We were again awarded the highest Level 5, Outstanding, in the RHS 'It's Your Neighbourhood' scheme for the 6th year running.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES FOR THE
YEAR ENDED 31 MARCH 2017 (Continued)**

Well-being Supported Activities

- The Well-being Service continues to respond to the increasing demand for supported activities to complement our extensive range of peer led activities.
- We have been accredited on the Leicestershire County Council Community Life Choices Framework, which enables customers to use personal/managed budgets to buy our services. Individuals can also self-fund.
- We have been very pleased with the significant growth of our portfolio of services including drama, cooking, sewing, choir, music and movement, reminiscence and therapeutic gardening. These new groups are well attended and we are able to evidence personal growth for many people accessing our services with the difference in the quality and independence in their lives being evident.
- We have been delighted to increase our staff team, which has enabled further developments offering a range of activities and lunch to older people out in the community. These groups have proven to be very popular and suit a wide range of people including those who have early stage memory loss and dementia.
- 27 (21) volunteers have provided support to the groups from Well-being Activity Groups.
- £29,347 (£33,341) has been raised from fees from the activity groups.
- 702 therapeutic sessions have been delivered within the allotment and Well-being Supported services.

Community Transport

The service enables adults in Charnwood to be as independent as possible, to access well-being services and support and to play a full and active part in their own and their families lives and the life of their communities.

The social car scheme which benefits from a Community Transport Grant from Leicestershire County Council made 10,085 (8,306) passenger journeys and the minibuses around 5,596 (6500) passenger journeys. These journeys include hospital, doctors, shopping, hairdressers, lunch clubs and social trips to various locations throughout the county.

We completed around 1,278 passenger journeys for other non-profit making organisations eg the MS Society, the Stroke Club and the Lunch Club for another local community centre.

During the financial year 2016/17 we were very fortunate to receive a new minibus from the Department of Transport and this has enabled us to further develop the journeys we provide. One scheme in particular, one of our most popular schemes, is the Moving Lunch Club with visits throughout the county, every two weeks. This scheme covered 342 passenger journeys in the last 6 months of the year and we hope to expand on this significantly in the current financial year.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017 (Continued)**

Room hire @ JSH

John Storer House has a central, key location in Loughborough within easy reach of the town centre, whilst being adjacent to Queen's Park and the local Leisure Centre. We have a selection of 16 multi-purpose rooms available for both regular hire and one-off events. We also have some rooms available for let. Our rooms can be hired for very favourable rates, are of varying sizes and offer flexible spaces ideal for training programmes, social events, team-building days, meetings and conferences.

- Weekly by 17 (19) regular user groups, and monthly by 10 (10) regular user groups
- With 165 (153) user groups on hirer list
- Daily to providers of statutory services including various therapies and counselling

JSH Well-being activities were again provided on average

- Weekly for 14 (14) groups, monthly for 7 (8) groups
- 270 (281) people attending weekly and 1,177 (1,227) per calendar month
- 3,312 (3,688) of volunteer hours being given

Wheelchair hire again proved a valuable service with an income of £1,500 (£908).

The number of Friends of JSC for 2016/17 was 445 (450).

Café income was up at £95,997 (£94,000) with 3,469 (2,929) meals served to vulnerable people at Lunch Clubs at JSH and for well-being. In addition 2,521 (2,110) breakfasts, 7,119 (6,700) main meals, 6,493 (7,301) snack items, 12,257 (11,909) cakes and 35,550 (34,972) drinks were served in the Café. With improved stock management, smarter purchasing and careful menu planning we are moving the Café service towards greater profitability.

Further details available on our website at www.johnstorercharnwood.org.uk

Volunteers

Volunteers are welcomed by the Trustees and are given training and support to enable them to work alongside paid staff.

The Board of Trustees wishes to recognise the significant contribution made by volunteers to the organisation, this year expressed as combined amounts across JSC, JSHF and SVC. It is estimated that 206 (182) individual volunteers provided 31,122 (29,546) volunteer hours during the year, a huge increase.

If the figure of 31,122 (29,546) volunteer hours is conservatively applied at the 2016/17 adult minimum wage of £7.20 (£6.70) per hour the volunteer effort amounts to £224,078 (£197,958).

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017 (Continued)**

John Storer House Foundation

The Charity operates in partnership with and is closely connected with John Storer House Foundation (a charity) and there is some overlap in the trusteeship of the governing bodies of the two charities. The Foundation is landlord of John Storer House and it can be contacted through John Storer Charnwood.

Staff are now employed by John Storer Charnwood rather than jointly with John Storer House Foundation.

FINANCIAL REVIEW

The total incoming resources for the year were £737,831 (up from £701,109 in 2016). The total resources expended were £639,406 (up from £601,067 in 2016) resulting in an overall surplus before movement on pension provision of £98,425 (2016 was an overall surplus before movement on pension provision of £100,042).

Unrestricted income for the year was £656,510 and expenditure was £554,969, resulting in a surplus for the year before movement on pension provision and transfers of £101,541. The carry forward was £275,106 of which £205,806 is designated funds, as detailed in note 16, (£85,798) of negative pension reserve and £155,098 general free reserves.

Restricted fund income was £81,321 and the restricted fund balances at the end of the year were £87,735.

The presentation of the balance sheet within these financial statements has been revised to reflect the new reporting requirements of the new Charity Statement of Recommended Practice (SORP) including Financial Reporting Standard 102 (FRS 102). The key change has been the introduction of the liability for future pension payments on the balance sheet (previously a note to the accounts). The SORP also requires the comparative figures for 2015/16 to be restated on a consistent basis. The impact on reserves is covered in notes to the accounts.

PENSIONS

John Storer Charnwood is a member of a defined benefit multi-employer scheme. The total deficit of the scheme as at 30 September 2014, date of the last full actuarial valuation, was £177 million.

As noted above, changes introduced in the new Charities SORP require the future agreed pension contributions to be provided in the accounts (previously this liability was disclosed as a note to the accounts). This has introduced a new provision and an equal and opposite 'negative' reserve on the balance sheet of £85,798 (2016: £90,614).

The current debt recovery period has a further 9 years to run with agreed annual pension deficit recovery payments of £9,535.

John Storer Charnwood now operates a defined contribution scheme. Staff entry to the scheme is governed by the Auto-Enrolment rules and employer contributions are charged as they are incurred.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017 (Continued)**

PLANS FOR FUTURE PERIODS

As Key Strategic Partners of Charnwood Borough Council (CBC), John Storer Charnwood (JSC) and Shepshed Volunteer Centre (SVC) continue to work in close partnership with CBC sharing acknowledged outcomes for the local community of Charnwood.

CBC supports the services that JSC and SVC deliver and has provided a two year community grant scheme funding agreement for 2016 – 2018. This grant has enabled effective forward planning, business development and staff development. Our Business Plan provides the staff team with a clear and detailed plan for each of the services provided by JSC.

With much hard work the cohesive and dedicated JSC staff team has been able to sustain the year-on-year increase in self-generated income. Detailed attention has been given by the staff team to ways to increase income whilst maintaining the provision of excellent services and activities. These vital services and activities continue to help to reduce the rate of decline in the well-being of local people. This in turn saves government expenditure, particularly via the NHS, but also impacts positively on the level of social care required at county level.

The integration of the bus and car Community Transport Service is another clear example of a service which has benefited from increased productivity by the use of careful and informed planning and logistics.

In 2016 John Storer House successfully celebrated its 50th Anniversary. This was a significant landmark for the building and all monies raised via a fundraising campaign will be invested in the facilities and amenities at John Storer House. To date this has resulted in new furnishings, lighting and blinds which have improved both the look of the building, but also added to the comfort of our customers.

New staff have been recruited using funding from JSC's unrestricted reserves. These new members of staff will ensure the continued delivery and further enhanced development of high quality services to provide the best possible impact and outcomes for each service user.

As previously reported the streamlining of the accounts of the former Voluntary Action Charnwood and John Storer House Foundation (with the approval of our main funders including CBC) has been a success with John Storer Charnwood now operating the services and facilities.

Complementary and compatible charitable objectives for both JSC and JSHF continue to ensure that the arrangement is very effective and successful whilst providing JSC with a significant business advantage. Advice continues to be sought from legal and accountancy sources on improving efficiencies and reducing back office costs.

The voluntary sector continues to present new financial challenges, but the dedicated staff team are very well placed to meet these challenges. The positive combination of a resilient and motivated staff team with a supportive Board of Trustees, an expanding customer base and potential to further develop our services places us in an excellent position to grow.

We now have a diverse and developing portfolio of services and amenities with broad appeal and would encourage everyone to come to talk to us to see how they can benefit from them. As always feedback is very welcome along with ideas about how we can further increase our appeal.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017 (Continued)**

RESERVES

The Trustees have reviewed the reserves held by John Storer Charnwood as at 31 March 2017. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves.

The review concluded that the Charity needs reserves both to enable it to progress its long term aims and to protect its current activities, in order to allow the Trustees to meet their responsibilities and ensure that it continues to operate on a going concern basis.

The Trustees have examined the needs, risks and challenges faced by the Charity in both the short term and the medium term and have formulated a policy to meet those needs, which are satisfied by the level of unrestricted reserves of £275,106 at the balance sheet date, £155,098 being general free reserves.

The reserves levels for JSC and JSHF have been reviewed across all three reserves - restricted, unrestricted designated, and unrestricted general free reserves. As noted above, a new 'negative' reserve has been introduced in respect of the pension liabilities. Trustees have adopted a joint reserves policy.

JSC restricted balances mainly relate to on-going projects and cost centres. JSC designated balances relate to wellbeing development, community transport and the net book value of tangible fixed assets. The unrestricted general free reserves are available to trustees to supplement shortfalls in the year or in planning future years. However, as tenant in JSH, this now also includes all premises costs, particularly on-going maintenance.

INVESTMENT POLICY

Under the Articles of Association, the Charity has the power to invest in any ways the Trustees wish.

RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law, the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including income and expenditure for the financial year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017 (Continued)**

EMPLOYEE INVOLVEMENT AND EMPLOYMENT OF DISABLED PEOPLE

Employees have been consulted on issues of concern to them by means of regular consultative Advisory Committee Meetings and staff meetings and have been kept informed on specific matters directly by management.

The charity has implemented and updated a number of detailed policies in relation to all aspects of personnel matters including:

Equal Opportunities Policy - Equalities and Diversity
Health & Safety Policy

A revised and updated Staff Employment Manual (containing all JSC policies) and Health and Safety Policy have been made available to all staff.

In accordance with the charity's equal opportunity policy, the charity has long established fair employment practices in the recruitment, selection, retention and training of disabled staff.

Full details of these policies are available from the charity's offices.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and in accordance with the special provisions for small companies of Part 15 of the Companies Act 2006.

Approved by the Board of Trustees on 11 October 2017 and signed on its behalf by:

.....
MRS S LEONG (Chair)

.....
MR J D RODGERS (Treasurer)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF JOHN STORER CHARNWOOD

I report on the accounts of the charity for the year ended 31 March 2017, which are set out on pages 12 to 25.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr J Nixon FCCA
Nixon Mee Limited
Unit 9 Whitwick Business Centre
Stenson Road
Coalville
Leicestershire
LE67 4JP**

11 October 2017

JOHN STORER CHARNWOOD

STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2017

	<u>Note</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds 2017</u> £	<u>Total Funds 2016</u> <u>(Restated)</u> £
INCOMING RESOURCES					
Incoming Resources from Generated Funds :					
<i>Activities for generating funds:</i>	4	192,496	122	192,618	190,245
<i>Voluntary Income:</i>	2	86,734	21,516	108,250	30,594
<i>Investment Income:</i>		996	29	1,025	432
Incoming resources from Charitable Activities :	3	376,284	59,654	435,938	479,838
Total Incoming Resources		<u>656,510</u>	<u>81,321</u>	<u>737,831</u>	<u>701,109</u>
RESOURCES EXPENDED					
Cost of Generating Funds	6	88,278	585	88,863	83,721
Charitable activities	5	440,037	83,852	523,889	461,850
Governance costs	7	26,654	-	26,654	55,496
Total Resources Expended		<u>554,969</u>	<u>84,437</u>	<u>639,406</u>	<u>601,067</u>
Net Incoming/(Outgoing) Resources		101,541	(3,116)	98,425	100,042
Transfers	15	(20,220)	20,220	-	-
		<u>81,321</u>	<u>17,104</u>	<u>98,425</u>	<u>100,042</u>
Actuarial gains/(losses) on defined benefit pension schemes		(2,669)	-	(2,669)	(12,530)
Net Movement on funds		<u>78,652</u>	<u>17,104</u>	<u>95,756</u>	<u>87,512</u>
Total funds brought forward		<u>196,454</u>	<u>70,631</u>	<u>267,085</u>	<u>179,573</u>
Total funds carried forward		<u>275,106</u>	<u>87,735</u>	<u>362,841</u>	<u>267,085</u>

The notes on pages 14 to 25 form part of these financial statements.

JOHN STORER CHARNWOOD

BALANCE SHEET AS AT 31 MARCH 2017

	<u>Note</u>	<u>2017</u>	<u>2016</u> <u>(Restated)</u>
		£	£
Fixed Assets	11	<u>40,644</u>	<u>13,799</u>
Current Assets			
Stocks		2,535	2,322
Debtors	12	142,113	109,522
Cash at bank and in hand		<u>302,865</u>	<u>275,917</u>
		447,513	387,761
Creditors			
Amounts falling due within one year	13	<u>(39,518)</u>	<u>(43,861)</u>
Net Current Assets		<u>407,995</u>	<u>343,900</u>
Total Assets less Current Liabilities		448,639	357,699
Provisions	18	(85,798)	(90,614)
Net Assets		<u>362,841</u>	<u>267,085</u>
Funds			
Restricted	15	87,735	70,631
Unrestricted	16		
- Designated		205,806	146,272
- General		155,098	140,796
- Pension Reserve		<u>(85,798)</u>	<u>(90,614)</u>
Total Funds		<u>362,841</u>	<u>267,085</u>

For the year ended 31 March 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 and the Board of Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

These accounts were approved by the Board of Trustees and authorised for issue on 11 October 2017 and are signed on its behalf by:

.....
MRS S LEONG (Chair)

.....
MR J D RODGERS(Treasurer)

Company Registration Number 04155933

The notes on pages 14 to 25 form part of these financial statements.

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

(b) Fund Accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Board of Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

(c) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of donations and grants and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES (Continued)

(d) Resources Expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT, where it cannot be recovered due to partial exemption rules, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of fundraising purposes.
- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountant's fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis to reflect the use of the resource. Costs relating to a particular activity are allocated directly. The resources expended in the operation of the Charity's central services system and central office which cannot be directly allocated are apportioned between the expenditure categories on the basis of the estimated amount of staff time involved in each activity.

(e) Fixed Assets

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, at varying rates:

Item	%	Basis
Office furniture and equipment	20 & 10	Straight line
Computer equipment	33	Straight line
Vehicles	25	Straight line

It is the charity's policy not to consider any expenditure less than £1,000 for capitalisation.

Donated assets are brought in at their second hand value at the date of receipt.

(f) Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

(g) Operating Leases

Rentals paid under operating leases are charged in the financial statements as they are incurred.

(h) Reconciliation with previously Generally Accepted Accounting Practice (GAAP)

The charity has adopted FRS102 for the first time when preparing these financial statements. The transition date to FRS 102 was 1 April 2015 and the last financial statements prepared under the previous financial reporting framework were prepared for the year ended 31 March 2016. A reconciliation of how the transition to FRS102 has affected the reported financial performance is provided in note 20.

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017**

2. VOLUNTARY INCOME

	Unrestricted Funds	Restricted Funds	Total Funds 2017	Total Funds 2016
	£	£	£	£
Affiliation fees and donations	81,744	18,142	99,886	18,251
Fundraising income	4,990	3,374	8,364	12,343
	<u>86,734</u>	<u>21,516</u>	<u>108,250</u>	<u>30,594</u>

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2017	Total Funds 2016
	£	£	£	£
FUNDS RECEIVABLE				
Local Authorities				
Leicestershire County Council	165,395	13,802	179,197	242,930
Charnwood Borough Council	79,635	31,930	111,565	110,647
Shepshed Town Council	-	6,000	6,000	6,000
Rutland County Council	-	-	-	4,000
National Government				
Department for Transport	1,531	-	1,531	1,750
Others				
Loughborough College	-	-	-	750
TOTAL FUNDS RECEIVABLE	<u>246,561</u>	<u>51,732</u>	<u>298,293</u>	<u>366,077</u>
OTHER INCOME				
House Activities	11,254	-	11,254	11,332
Wellbeing Activities	49,367	7,922	57,289	51,748
Transport Services	53,403	-	53,403	41,504
Miscellaneous	15,699	-	15,699	8,755
Total other income	<u>129,723</u>	<u>7,922</u>	<u>137,645</u>	<u>113,761</u>
TOTAL INCOMING RESOURCES FROM CHARITABLE ACTIVITIES	<u>376,284</u>	<u>59,654</u>	<u>435,938</u>	<u>479,838</u>

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017**

4. ACTIVITIES FOR GENERATING FUNDS

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds 2017</u> £	<u>Total Funds 2016</u> £
Other Income	610	122	732	2,400
Rental Income	93,639	-	93,639	86,581
Catering Income	95,997	-	95,997	98,313
Shop Sales	2,250	-	2,250	2,951
	<u>192,496</u>	<u>122</u>	<u>192,618</u>	<u>190,245</u>

5. CHARITABLE ACTIVITIES EXPENDITURE

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total 2017</u> £	<u>Total 2016 (Restated)</u> £
Legal and professional fees	5,074	-	5,074	3,283
Bank charges and interest	1,061	-	1,061	970
Office & other equipment	6,311	241	6,552	4,475
Salaries	141,033	46,566	187,599	163,308
Central support charges	(11,160)	11,160	-	-
Volunteer expenses	-	4,331	4,331	55
Stationery and photocopying	3,404	623	4,027	3,886
Telephone and postage	4,619	1,173	5,792	6,695
Advertising	785	-	785	105
Travel and subsistence	2,536	678	3,214	7,487
Training fees and subscriptions	3,161	777	3,938	2,332
Bad debts	303	-	303	1,615
Pension costs	3,749	-	3,749	2,745
Unwinding of discount factor on pension fund	1,773	-	1,773	1,426
Project expenses and materials	2,822	3,803	6,625	8,568
Hospitality	655	246	901	712
Transport: Salaries	69,401	-	69,401	66,770
Running costs	80,031	-	80,031	84,652
Vehicle hire	-	-	-	167
Cleaning : Salaries	14,920	-	14,920	15,471
Materials	4,284	-	4,284	4,872
Heat, light & water	14,677	-	14,677	17,443
Repairs and maintenance	58,097	5,594	63,691	28,180
Insurance	8,614	-	8,614	8,656
Depreciation	11,466	7,089	18,409	16,124
Loss/(Gains) on disposals	146	-	146	(2,550)
Rent & Hire Fees	2,789	1,477	4,266	6,043
IT Maintenance	6,657	-	6,657	6,730
Miscellaneous	2,829	94	2,923	1,630
	<u>440,037</u>	<u>83,852</u>	<u>523,889</u>	<u>461,850</u>

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017**

6. COST OF GENERATING FUNDS

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds 2017</u> £	<u>Total Funds 2016</u> £
Fund Raising Expenses	3,532	585	4,117	4,238
Catering : Salaries	39,494	-	39,494	38,566
Purchases	38,953	-	38,953	35,329
Discounts	4,638	-	4,638	4,311
Miscellaneous	1,351	-	1,351	1,071
Shop Purchases	310	-	310	206
	<u>88,278</u>	<u>585</u>	<u>88,863</u>	<u>83,721</u>

7. GOVERNANCE COSTS

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds 2017</u> £	<u>Total Funds 2016</u> £
Salaries in respect of management and admin Independent Examination and accountancy	23,924	-	23,924	52,846
	<u>2,730</u>	<u>-</u>	<u>2,730</u>	<u>2,650</u>
	<u>26,654</u>	<u>-</u>	<u>26,654</u>	<u>55,496</u>

8. NET INCOMING RESOURCES

Net incoming resources for the year is stated after charging the following:

	<u>2017</u> £	<u>2016</u> £
Depreciation	<u>18,409</u>	<u>16,124</u>

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

9. EMPLOYEES

	<u>2017</u> £	<u>2016</u> £		
Gross salaries and wages and Employers national insurance Employers pension costs	335,338 3,749	322,092 2,745		
	<hr/>	<hr/>		
Total staff costs for the charity	<u>339,087</u>	<u>324,837</u>		
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Average number of employees:	<u>Full time</u>	<u>Part-time</u>	<u>Full time</u>	<u>Part-time</u>
JSC Payroll	<u>2</u>	<u>23</u>	<u>2</u>	<u>23</u>

None of the employees of the charity were paid in excess of £50,000 in the year.

Trustees were refunded expenses in connection with their duties as trustees of £Nil (31 March 2016: £Nil).

10. TAXATION

Taxation has not been provided on the result for the year of the charitable company on the grounds that Section 505 of the Income and Corporation Taxes Act 1988 or S252 of the Taxation of Chargeable Gains Act 1992 applies to the extent that these are applied to its charitable objects.

11. TANGIBLE FIXED ASSETS

	<u>Catering Equipment</u> £	<u>Computer Equipment</u> £	<u>Office Fixtures & Fittings</u> £	<u>Vehicles</u> £	<u>Total</u> £
Cost					
At 1 April 2016	1,317	57,206	40,555	102,150	201,228
Additions	-	-	-	46,400	46,400
Disposals	-	-	-	(5,000)	(5,000)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2017	<u>1,317</u>	<u>57,206</u>	<u>40,555</u>	<u>143,550</u>	<u>242,628</u>
Accumulated Depreciation					
At 1 April 2016	790	57,206	37,659	91,774	187,429
Charge for year	263	-	790	17,356	18,409
On disposals	-	-	-	(3,854)	(3,854)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2017	<u>1,053</u>	<u>57,206</u>	<u>38,449</u>	<u>105,276</u>	<u>201,984</u>
Net Book Values					
At 31 March 2017	<u>264</u>	<u>-</u>	<u>2,106</u>	<u>38,274</u>	<u>40,644</u>
At 1 April 2016	<u>527</u>	<u>-</u>	<u>2,896</u>	<u>10,376</u>	<u>13,799</u>

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017**

12. DEBTORS

	<u>2017</u> £	<u>2016</u> £
Connected Charity – John Storer House Foundation	66,789	60,500
Other debtors	75,324	49,022
	<u>142,113</u>	<u>109,522</u>

13. CREDITORS (AMOUNTS FALLING DUE WITHIN ONE YEAR)

	<u>2017</u> £	<u>2016</u> £
Deferred income – Grants received in advance	-	-
Trade creditors	21,618	21,281
Other Taxes and Social Security	7,360	12,075
Other creditors	10,540	10,505
	<u>39,518</u>	<u>43,861</u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total</u>
Tangible fixed assets	40,644	-	40,644
Cash at bank and in hand	215,130	87,735	302,865
Other current assets	144,648	-	144,648
Current liabilities	(39,518)	-	(39,518)
Pension Provision	(85,798)	-	(85,798)
Net assets at 31 March 2017	<u>275,106</u>	<u>87,735</u>	<u>362,841</u>

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017**

15. RESTRICTED FUNDS

	<u>At</u> <u>01/04/16</u> £	<u>Incoming</u> <u>Resources</u> £	<u>Outgoing</u> <u>Resources</u> £	<u>Transfers</u> £	<u>At</u> <u>31/03/17</u> £
Loughborough Community Care Transport	19,654	-	-	-	19,654
Loughborough Community Care General	-	11,230	-	-	11,230
LSTF Vehicle	7,089	-	7,089	-	-
Charnwood Disability Forum	7,888	29	-	-	7,917
Social Seeding	353	73	9,635	20,220	11,011
Pregnancy Testing (CSSP)	10,935	13,802	17,817	-	6,920
Mela	971	-	-	-	971
Charnwood Mental Health Forum	77	-	-	-	77
Sileby Lunch Club	221	-	-	-	221
Local volunteering	958	-	-	-	958
Transport access	581	-	-	-	581
CBC MTC Worker	4,028	23,000	21,850	-	5,178
Shepshed VC – Local	17,876	33,187	28,046	-	23,017
Total Funds	70,631	81,321	84,437	20,220	87,735

The Loughborough Community Care Transport Fund relates to the transfer of funds from the charity Loughborough Community Care (LCCare), which was done when JSC took over responsibility for running various transport services previously carried on by LCCare. The fund is restricted for use for the promotion of community transport services in the Borough of Charnwood.

The Loughborough Community Care General Fund relates to the transfer of funds from the charity Loughborough Community Care with the request that they are used for relieving distress in the Borough of Charnwood by work related to Community Care which need not necessarily be transport related

The LSTF Vehicle Fund relates to monies received from LCC through the Leicestershire Sustainable Transport Fund. The money was provided to JSC for the purpose of acquiring a vehicle for Passenger Work Journeys. Depreciation of the vehicle will be charged annually against this fund. This vehicle was purchased from LCC for unrestricted transport use in 2014/15.

All other restricted funds are for specific projects as described above within the local community.

Where funds have been transferred from restricted funds to unrestricted funds, the release of the restrictions on the funds has been agreed by the funders or is allowed because the funds are time expired.

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

16. UNRESTRICTED FUNDS

	<u>Balance at</u> <u>31 March</u> <u>2016</u> (Restated) £	<u>New</u> <u>Designations</u> <u>/Incoming</u> <u>Resources</u> £	<u>Balance at</u> <u>31 March</u> <u>2017</u> £
Designated Funds:			
Wellbeing Development Fund	36,202	(11,760)	24,442
Community Transport Fund	103,360	37,360	140,720
Fixed assets held for charity use	6,710	33,934	40,644
	<u>146,272</u>	<u>59,534</u>	<u>205,806</u>
Pension Reserve	(90,614)	4,816	(85,798)
General Funds	<u>140,796</u>	<u>14,302</u>	<u>155,098</u>
	<u>196,454</u>	<u>78,652</u>	<u>275,106</u>

The Wellbeing Development Fund is to provide funding for the salary costs of a Services Team Leader and a new Older Persons Activities Worker.

The Community Transport Fund is in respect of an amount put aside by the trustees to contribute to future costs associated with the vehicles used in the transport project.

The "Fixed assets held for charity use" fund represents the net book value of tangible fixed assets. Each year an amount is transferred to or from the fund representing the movement in the net book value of tangible fixed assets in the year.

The Pension Reserve is a negative reserve created due to the change in presentation required by FRS102 regarding the recognition of liabilities arising in respect of Pensions. This is more fully explained in note 18.

The amount of general funds at 31 March 2017 was £155,098. This is sometimes referred to as free reserves.

The trustees have a reserves policy, in line with the guidance of the Charity Commissioners, and which meets the requirements of funders.

17. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2017 the company had aggregate annual commitments under non-cancellable operating leases as set out below.

	<u>2017</u> £	<u>2016</u> £
Operating leases which expire:		
Within 1 year	-	-
Within 2 to 5 years	2,124	2,124
After more than 5 years	-	-
	<u>2,124</u>	<u>2,124</u>

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

18. PENSION

John Storer Charnwood participates in The Pensions Trust's Growth Plan (The Plan) a multi-employer scheme which provides benefits to some 1,300 non-associated participating employers. The scheme is a defined benefit scheme in the UK.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

The Trustee commissions an actuarial valuation of the Plan every three years. The purpose of the actuarial valuation is to determine the funding position of the Plan by comparing the assets with the past service liabilities as at the valuation date. Asset values are calculated by reference to market levels. Accrued past service liabilities are valued by discounting expected future benefit payments using a discount rate calculated by reference to the expected future investment returns.

A full actuarial valuation for the scheme was carried out at 30 September 2014. The valuation showed assets of £793 million, liabilities of £970 million and a deficit of £177 million. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional annual contributions to the scheme from the 1 April 2016 amounting to £13 million.

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

John Storer Charnwood is scheduled to pay annual contributions of £9,535 for the next 9 years to meet the scheme's deficit. This amount may vary over time, dependent upon the results of the future actuarial valuations of the scheme. The length of payment period may also vary if the contributions do not offset the deficit over the planned period. If the charity paid its annual contributions as planned, using an actuarial discount rate of 1.32% the net present value would be £85,798 (2015/16 : £90,614 and a discount rate of 2.07%). This amount is recognised in the accounts in accordance with FRS102 as a provision, with an equal and opposite 'negative reserve', on the balance sheet.

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017**

19. CONNECTED CHARITY

The affairs of John Storer Charnwood (JSC) are closely connected with those of John Storer House Foundation (JSHF) and there is an overlap of trusteeship between the governing bodies of the two Charities.

The financial affairs of the two charities are closely linked and this results in a sum due from JSHF to JSC. The balance owed by JSHF to JSC at 31 March:

Due from John Storer House Foundation	<u>2017</u> 66,789	<u>2016</u> £60,500
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20. RECONCILIATION OF TRANSITION ADJUSTMENTS

<i>Reconciliation of funds</i>	Unrestricted 2016 £	Restricted 2016 £	Total 2016 £	Unrestricted 2015 £	Restricted 2015 £	Total 2015 £
Funds under previous GAAP	287,068	70,631	357,699	179,116	87,631	266,747
Pension Deficit Adjustment	(90,614)	-	(90,614)	(87,174)	-	(87,174)
Funds restated under FRS102	<u>196,454</u>	<u>70,631</u>	<u>267,085</u>	<u>91,942</u>	<u>87,631</u>	<u>179,573</u>

<i>Reconciliation 2016 surplus</i>	<u>Unrestricted 2016 £</u>	<u>Restricted 2016 £</u>	<u>Total 2016 £</u>
Surplus as previously stated	107,952	(17,000)	90,952
Present Value Adjustment of Pension Liabilities	(3,440)	-	(3,440)
Surplus/(Deficit) restated under FRS102	<u>104,512</u>	<u>(17,000)</u>	<u>87,512</u>