

# JSC PRIVACY POLICY

We believe that your privacy is very important and we ensure that we comply with the new General Data Protection Regulation (GDPR).

All use of our website is anonymous which means that no personal information is recorded or gathered unless you complete one of our online enquiry forms. This will require you to give us your email address and we will use this to respond to you.

We will only hold your information for as long as necessary for these purposes and use your personal information only for the purposes for which you provided it.

We aim to keep your data secure, but as information sent over the internet is generally not completely secure then any data is sent at your own risk. We have procedures in place to keep your data secure once we have received it.

We also take your privacy seriously and we will not sell your data nor share your information with any other organisations for marketing, market research or commercial organisations. You can withdraw your agreement for us to hold your data at any time.

Please note that in certain areas of the work of the organisation we may have to pass on personal information if we have a legal obligation to do so or if we have to exchange information with other organisations for legal reasons.

If you wish us to no longer hold your data, are concerned that your data has been misused or that we have not kept it secure then you need to let us know by emailing;

[elaine.salt@johnstorercharnwood.org.uk](mailto:elaine.salt@johnstorercharnwood.org.uk)

If you are not happy with our response or if you need any advice you should contact the Information Commissioner's Office (ICO).

ICO Helpline

Telephone: 0303 123 1113

<https://ico.org.uk/concerns/>