

REGISTERED COMPANY NO: 04155933
Registered Charity No: 1087692

JOHN STORER CHARNWOOD

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS**

**For the Year Ended
31 March 2021**

JOHN STORER CHARNWOOD

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**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES FOR THE
YEAR ENDED 31 MARCH 2021**

The Board of Trustees presents its report and financial statements for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name: John Storer Charnwood
Charity Registration Number: 1087692
Company Registration Number: 4155933

Board of Trustees

Mrs M Chaggar
Mr G J Jackman
Ms M Khandelwal
Mrs S Leong (Chair)
Mr D Roulston (Resigned 7/1/2021)
Mr D Tapp
Mr J West (Treasurer)
Mr A Hull (Appointed 7/1/2021)
Mr K Pyne (Appointed 7/1/2021)

Observers appointed by Charnwood Borough Council

Cllr P Mercer
Cllr T Parton

Chief Officers and Secretary - Mrs K Frostick (Director and Secretary)

Registered Office - John Storer House, Wards End, Loughborough, Leicestershire, LE11 3HA

Accountants – Evolve Accountants and Business Advisors Limited, Unit 10 Phoenix Park, Telford Way, Coalville, Leicestershire, LE67 3HB

Bankers – Unity Trust Bank, 9 Brindley Place, Birmingham, B1 2HB and National Westminster Bank Plc, Market Place, Loughborough, Leicestershire

Solicitors - Moss Solicitors, 80-81 Woodgate, Loughborough, Leicestershire, LE11 2XE

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES FOR THE
YEAR ENDED 31 MARCH 2021 (Continued)**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a company limited by guarantee. It was incorporated on 7 February 2001 under a Memorandum of Association and is governed under its Articles of Association. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the Charity.

Recruitment and Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as "The Trustees".

Since 2007, at the AGM approximately one third of the Board of Trustees stands down and there are elections to fill the vacant places.

All full members of John Storer Charnwood (JSC) may stand for election and have a vote in the elections. Additionally, individuals who have relevant skills and experience are 'head-hunted' and invited to join the Board, typically as co-optees in the first instance.

Trustee Induction and Training

In the year ended 31 March 2021, trustees continued implementation of the Code of Good Governance for voluntary organisations. There is an induction programme for new trustees, which is tailored to their particular needs and all trustees are requested to attend safeguarding training.

Risk Management

The trustees have examined the major strategic business and operational risks which the Charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to minimise these risks.

Organisational Structure

The charitable company has a Board of Trustees that meets regularly and is responsible for the governance framework and the strategic direction and policy of the Charity. At the year-end the Board had 8 members from a variety of professional backgrounds relevant to the work of the charity. The Director (also Secretary) sit on the Board, but has no voting rights.

In January 2006 trustees approved a detailed Scheme of Delegation, which sets out the hierarchy of powers from the member organisations at the top, through the Board of Trustees they elect. The powers go down to the Resources Committee, which is an executive committee to which the Board devolves some of its powers, and on to the Directors and then to Team Leaders and other staff. In 2019 the Board created non-operational trustee portfolios which give the opportunity for trustees to offer their skills, expertise and support to the staff team for their allocated portfolio ie Personnel/Policies/Staff and Volunteer Development and Welfare, Legal Matters, Well-being and Development, Fundraising, Business Development, Quality, Impact and Compliance and John Storer House (building development and maintenance).

Following the departure of the Chief Executive in February 2015 the Board appointed two Directors; a Director of Business Development and a Director of Corporate Services. This was changed to just one Director in July 2019.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES FOR THE
YEAR ENDED 31 MARCH 2021 (Continued)**

The trustees have an annual cycle of meetings of the Joint Board and Joint Resources Committee, each of which has a theme. This includes a full annual planning cycle with monitoring and review of performance throughout the year. The "Joint" Board and Resources Committee refers to the closely associated charity John Storer House Foundation (JSHF), as the agendas for meetings cover issues for both charities.

Achievements and Performance For The Benefit Of The Public

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

During the year the Charity has maintained remote contact where possible with clients, members and volunteers via telephone befriending, activity packs, online sessions delivered via Zoom and regular newsletters. We discuss below how we responded to the needs of the wider Charnwood communities, working in partnership with others to provide timely, effective and relevant services during the pandemic. In previous years we have offered comparative figures in respect of the key services to highlight performance, however this year we are not able to do so with services being delivered in different ways.

Our Covid-19 Year

The Voluntary and Community Sector (VCS) has, along with the rest of the country, deeply felt the impact of Covid-19 during the financial year 2020-21. It has also, however, been at the forefront of the community-based pandemic response.

John Storer Charnwood has taken on so much during this year, fulfilling its obligations and more as a key strategic partner of Charnwood Borough Council. We may have closed our doors to the public for a large part of the year, but we were not idle.

Any comparison of figures that is usually given in this report would be meaningless in this context, so instead, we would like to outline what John Storer Charnwood and Shepshed Volunteer Centre have been doing to support the people of Charnwood during the pandemic.

Just prior to the government lockdown, John Storer Charnwood was approached to act as the lead VCS organisation to host and participate in supporting the residents of Charnwood with information, guidance and help via a centralised hub based at John Storer House. This became Charnwood Community Action (CCA), a partnership between Charnwood Borough Council, Fearon Community Association, Gorse Covert, The Bridge East Midlands and John Storer Charnwood.

Within the first week of the lockdown it became apparent that the Charnwood Food Poverty Network was at severe risk of collapse, due primarily to the age and vulnerability of its own workforce. Therefore, we requested all foodbanks provide data regarding their clients and stocks so that Charnwood Community Action could set up John Storer House as a centralised hub to provide support to those in hardship, particularly those who were also shielding.

Requests for assistance grew as each lockdown took place.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES FOR THE
YEAR ENDED 31 MARCH 2021 (Continued)**

Christmas 2020 was a demanding period but also rewarding with many donations of food, money, gifts and toys received from both individuals and companies/organisations.

By February 2021 we had provided 20,000 food parcels.

For much of the period we were supporting 600 families per week with food assistance plus a considerable number of weekly telephone befriending calls, shopping and prescriptions collected for people who were extremely vulnerable or shielding.

Allotments and Well-being

We kept in regular telephone contact with all of our well-being clients and with some of our more vulnerable volunteers over this period.

We started Well-being back in late August with a special CLC referral for one person five days a week. We did bookable lunch clubs from 30 September until the 4th November – which stopped when the government guidelines changed.

We were able to run small socially distanced groups and we started these from the beginning of November with 27 Service users, however because of changes in Government Guidelines by the end of March we only had 12 services users accessing our well-being sessions on a regular basis.

We have been unable to host the Sense College or other students over this period at the allotments, but staff have been maintaining the site.

Community Transport

During the initial lockdown we had no volunteer drivers and were unable to provide a dial-a-ride service. Our paid drivers were re-deployed to deliver food parcels to those in hardship or shielding.

Dates	DAR	Minibus	Food parcel delivery	Hospital journeys
April - June	0	0	6113	0
July - Sept	76	112	7010	36
Oct - Dec	308	3614	3012	125
Jan -March	543	200	5131	211
Total Figures	927	3926	21266	372

Volunteering

Although John Storer Charnwood regularly works with around 240 volunteers at any one time, the majority of the core volunteer force were advised to shield under the lockdown guidance. There were, however, some existing volunteers still active, with many of them carrying out tasks unfamiliar to them.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021 (Continued)**

CCA was fortunate to be able to establish a partnership with Loughborough Against Corona, a student-led volunteer group, which offered a matching service for people who required community support e.g., shopping, prescription collections, dog-walking etc. With the support of LAC and other mutual aid groups that were been set up to respond to the pandemic within many towns and villages within the borough, CCA was able to concentrate on providing support to those with more complex needs.

During the 2020-21 financial year, 56 volunteers carried out tasks for CCA, 15 volunteers worked in the foodbank at John Storer House and a further 40 provided telephone befriending.

Shepshed

All services ceased on 23th March, with some stopping previous to this date. During the lockdowns, Shepshed Volunteer Centre coordinated the supply of books and jigsaws to the local community, with over 3000 books and over 500 jigsaws delivered to Shepshed residents by 12 volunteers. These volunteers also helped with food parcel delivery, while another five were telephone befrienders.

SVC re-opened in October and hosted its annual Scare Sheep festival, which was a great success with 41 entries and over 150 programmes sold. Visitors fed back that it was good to get out and attend a community event after such a long lockdown.

Covid-19 severely reduced our numbers, both of volunteers and clients who need our services, we are working hard to rebuild back to where we were before with our befriending, gardening and social car services, as well as re-opening and expanding sessions in the well-being garden.

John Storer House and Room Hire

John Storer House was not open to the public and so the community café and peer-led activities were suspended.

During the pandemic there were a small number of organisations still hiring rooms for essential services, such as St John Ambulance, AA and Al-Anon. We also recognise the value of long-term lets providing guaranteed income and currently have agreements with Business 2 Business and Ark Assessments.

Room hire bookings are steadily increasing with numbers for both returning groups and new hirers continuing to improve.

John Storer House Foundation

The Charity operates in partnership with and is closely connected with John Storer House Foundation (a charity) and there is some overlap in the trusteeship of the governing bodies of the two charities. The Foundation is landlord of John Storer House and it can be contacted through John Storer Charnwood.

Staff are now employed by John Storer Charnwood rather than jointly with John Storer House Foundation.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021 (Continued)**

FINANCIAL REVIEW

The total incoming resources for the year were £759,412 (up from £718,378 in 2020). The total resources expended were £646,444 (down from £690,046 in 2020) resulting in an overall surplus before movement on pension provision of £112,968 (2020 was an overall surplus before movement on pension provision of £28,332).

Unrestricted income for the year was £292,749 and expenditure was £213,663, resulting in a surplus for the year before movement on pension provision and transfers of £79,086. The carry forward was £490,256 of which £270,618 is designated funds, as detailed in note 16, (£34,220) of negative pension reserve and £253,857 general free reserves.

Restricted fund income was £466,663 and the restricted fund balances at the end of the year were £104,918.

PENSIONS

John Storer Charnwood is a member of a defined benefit multi-employer scheme. The total deficit of the whole scheme as at 30 September 2017, date of the last full actuarial valuation, was £131.5 million. Further details can be found in note 18 on pages 24 and 25.

As noted above, changes introduced in the new Charities SORP require the future agreed pension contributions to be provided in the accounts (previously this liability was disclosed as a note to the accounts). This introduced a provision and an equal and opposite 'negative' reserve on the balance sheet of £34,220 (2020: £40,069).

The current debt recovery period has a further 5 years to run with agreed annual pension deficit recovery payments set out over that period.

John Storer Charnwood now operates a defined contribution scheme. Staff entry to the scheme is governed by the Auto-Enrolment rules and employer contributions are charged as they are incurred.

PLANS FOR FUTURE PERIODS

We remain committed to the principles of reduced reliance on grant funding and will continue to maintain and develop services and products that give us self-generated income.

We will continue to develop our provision for paid for Well-being services particularly for older people and those living with dementia, whilst balancing a service provision that is excellent, effective and meets the needs and expected outcomes of our customers.

During the current Business Plan period, we will continue to provide contracted services such as community transport and activities to individuals via the Community Life Choices Framework. We will also seek further Strategic Partner Agreements with Charnwood Borough Council as well as applying for relevant and applicable grants.

We will further rebuild and develop our community café offer ensuring we offer good quality food at affordable prices and promote the café to a wider customer base marketing the added social value of using the café to the customer and to the organisation enabling us to use any profits to support charitable activity.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021 (Continued)**

Trustees will continue to monitor our reserves and will ensure that any surplus money will be invested in the development, maintenance and promotion of our charitable purpose and assets.

We will continue to explore ways that we can work with partners to reduce costs, avoid duplication, maximise assets, maximise impacts and better support Charnwood.

We will continue to invest in our paid and voluntary workforce with training, learning, development, and retention.

RESERVES

The Trustees have reviewed the reserves held by John Storer Charnwood as at 31 March 2021. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves.

The review concluded that the Charity needs reserves both to enable it to progress its long term aims and to protect its current activities, in order to allow the Trustees to meet their responsibilities and ensure that it continues to operate on a going concern basis.

The Trustees have examined the needs, risks and challenges faced by the Charity in both the short term and the medium term and have formulated a policy to meet those needs, which are satisfied by the level of unrestricted reserves of £490,256 at the balance sheet date, £253,857 being general free reserves.

The reserves levels for JSC and JSHF have been reviewed across all three reserves - restricted, unrestricted designated, and unrestricted general free reserves. As noted above, a 'negative' reserve was introduced in respect of the pension liabilities. Trustees have adopted a joint reserves policy.

JSC restricted balances mainly relate to on-going projects and cost centres. JSC designated balances relate to wellbeing development, community transport, complementary public transport, service development, building improvement and the net book value of tangible fixed assets. The unrestricted general free reserves are available to trustees to supplement shortfalls in the year or in planning future years. However, as tenant in JSH, this now also includes all premises costs, particularly on-going maintenance.

INVESTMENT POLICY

Under the Articles of Association, the Charity has the power to invest in any ways the Trustees wish.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021 (Continued)**

RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law, the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including income and expenditure for the financial year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

EMPLOYEE INVOLVEMENT AND EMPLOYMENT OF DISABLED PEOPLE

Employees have been consulted on issues of concern to them by means of regular Staff Meetings and have been kept informed on specific matters directly by management and through the JSC Staff Employment Manual.

The charity has implemented and updated a number of detailed policies in relation to all aspects of personnel matters and operational procedures.

A revised and updated JSC Staff Employment Manual (containing all JSC policies) and Health and Safety Policy have been made available to all staff.

In accordance with the charity's equal opportunity policy, the charity has long established fair employment practices in the recruitment, selection, retention and training of disabled staff.

Full details of these policies are available from the charity's offices.

**JOHN STORER CHARNWOOD
REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021 (Continued)**

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and in accordance with the special provisions for small companies of Part 15 of the Companies Act 2006.

Approved by the Board of Trustees on 1 December 2021 and signed on its behalf by:

.....
MRS S LEONG (Chair)

.....
MR J R WEST (Treasurer)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF JOHN STORER CHARNWOOD

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 12 to 24.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr J Nixon FCCA
Evolve Accountants and Business Advisors Limited
Unit 10 Phoenix Park
Telford Way
Coalville
Leicestershire
LE67 3HB**

1 December 2021

JOHN STORER CHARNWOOD

STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2021

	<u>Note</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds 2021</u> £	<u>Total Funds 2020</u> £
INCOMING RESOURCES					
Incoming Resources from Generated Funds :					
<i>Activities for generating funds:</i>	4	12,780	3,683	16,463	212,073
<i>Voluntary Income:</i>	2	12,534	62,176	74,710	40,600
<i>Investment Income:</i>		1,790	-	1,790	406
Other Income:		-	37,795	37,795	-
Incoming resources from Charitable Activities :	3	265,645	363,009	628,654	465,299
Total Incoming Resources		<u>292,749</u>	<u>466,663</u>	<u>759,412</u>	<u>718,378</u>
RESOURCES EXPENDED					
Cost of Generating Funds	6	5,144	10,223	15,367	112,686
Charitable activities	5	182,297	420,490	602,787	548,706
Governance costs	7	26,222	2,068	28,290	28,654
Total Resources Expended		<u>213,663</u>	<u>432,781</u>	<u>646,444</u>	<u>690,046</u>
Net Incoming/(Outgoing) Resources		79,086	33,882	112,968	28,332
Transfers	15	-	-	-	-
		<u>79,086</u>	<u>33,882</u>	<u>112,968</u>	<u>28,332</u>
Actuarial gains/(losses) on defined benefit pension schemes		1,170	-	1,170	1,100
Net Movement on funds		<u>80,256</u>	<u>33,882</u>	<u>114,138</u>	<u>29,432</u>
Total funds brought forward		<u>410,000</u>	<u>71,036</u>	<u>481,036</u>	<u>451,604</u>
Total funds carried forward		<u>490,256</u>	<u>104,918</u>	<u>595,174</u>	<u>481,036</u>

The notes on pages 15 to 25 form part of these financial statements.

JOHN STORER CHARNWOOD

BALANCE SHEET AS AT 31 MARCH 2021

	<u>Note</u>	<u>2021</u> £	<u>2020</u> £
Fixed Assets	11	-	4,958
Current Assets			
Stocks		2,000	2,232
Debtors	12	216,173	143,707
Cash at bank and in hand		445,398	424,582
		<u>663,571</u>	<u>570,521</u>
Creditors			
Amounts falling due within one year	13	<u>(34,177)</u>	<u>(54,374)</u>
Net Current Assets		<u>629,394</u>	<u>516,147</u>
Total Assets less Current Liabilities		629,394	521,105
Provisions	18	(34,220)	(40,069)
Net Assets		<u>595,174</u>	<u>481,036</u>
Funds			
Restricted	15	104,918	71,036
Unrestricted	16		
- Designated		270,618	258,546
- General		253,857	191,523
- Pension Reserve		<u>(34,220)</u>	<u>(40,069)</u>
Total Funds		<u>595,174</u>	<u>481,036</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 and the Board of Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

These accounts were approved by the Board of Trustees and authorised for issue on 1 December 2021 and are signed on its behalf by:

.....
MRS S LEONG (Chair)

.....
MR J WEST (Treasurer)

Company Registration Number 04155933

The notes on pages 15 to 25 form part of these financial statements.

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

(b) Fund Accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Board of Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

(c) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of donations and grants and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES (Continued)

(d) Resources Expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT, where it cannot be recovered due to partial exemption rules, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of fundraising purposes.
- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountant’s fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis to reflect the use of the resource. Costs relating to a particular activity are allocated directly. The resources expended in the operation of the Charity’s central services system and central office which cannot be directly allocated are apportioned between the expenditure categories on the basis of the estimated amount of staff time involved in each activity.

(e) Fixed Assets

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, at varying rates:

Item	%	Basis
Office furniture and equipment	20 & 10	Straight line
Computer equipment	33	Straight line
Vehicles	25	Straight line

It is the charity’s policy not to consider any expenditure less than £1,000 for capitalisation.

Donated assets are brought in at their second hand value at the date of receipt.

(f) Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

(g) Operating Leases

Rentals paid under operating leases are charged in the financial statements as they are incurred.

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

2. VOLUNTARY INCOME

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Affiliation fees and donations	9,523	60,477	70,000	26,309
Fundraising income	3,011	1,699	4,710	14,291
	<u>12,534</u>	<u>62,176</u>	<u>74,710</u>	<u>40,600</u>

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
FUNDS RECEIVABLE				
Local Authorities				
Leicestershire County Council	75,500	124,900	200,400	192,757
Charnwood Borough Council	158,813	130,982	289,795	124,438
Shepshed Town Council	-	7,000	7,000	7,000
National Government				
Department for Transport	1,247	-	1,247	1,281
National Lottery Funding	-	99,348	99,348	-
TOTAL FUNDS RECEIVABLE	<u>235,560</u>	<u>362,230</u>	<u>597,790</u>	<u>325,476</u>
OTHER INCOME				
Activities	-	779	779	17,455
Wellbeing Activities	25,212	-	25,212	75,617
Transport Services	4,873	-	4,873	46,751
Total other income	<u>30,085</u>	<u>779</u>	<u>30,864</u>	<u>139,823</u>
TOTAL INCOMING RESOURCES FROM CHARITABLE ACTIVITIES	<u>265,645</u>	<u>363,009</u>	<u>628,654</u>	<u>465,299</u>

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

4. ACTIVITIES FOR GENERATING FUNDS

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds 2021</u> £	<u>Total Funds 2020</u> £
Other Income	2,234	3,683	5,917	5,232
Rental Income	10,317	-	10,317	84,183
Catering Income	32	-	32	119,923
Shop Sales	197	-	197	2,735
	<u>12,780</u>	<u>3,683</u>	<u>16,463</u>	<u>212,073</u>

5. CHARITABLE ACTIVITIES EXPENDITURE

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total 2021</u> £	<u>Total 2020</u> £
Legal and professional fees	2,890	-	2,890	4,555
Bank charges and interest	1,626	-	1,626	2,731
Office & other equipment	2,629	551	3,180	2,298
Salaries	1,435	252,393	253,828	198,225
Stationery and photocopying	1,701	1,447	3,148	1,846
Telephone and postage	6,643	2,309	8,952	8,458
Advertising	-	-	-	-
Travel and subsistence	-	1,407	1,407	7,203
Training fees and subscriptions	2,691	732	3,423	7,283
Bad debts	2,782	-	2,782	6,131
Pension costs	2,797	-	2,797	6,192
Unwinding of discount factor on pension fund	911	-	911	623
Project expenses and materials	40	87,748	87,788	15,450
Hospitality	992	5	997	3,069
Transport: Salaries	27,975	40,063	68,038	78,504
Running costs	18,193	21,737	39,930	85,065
Cleaning : Salaries	3,768	-	3,768	12,409
Materials	5,837	570	6,407	6,345
Heat, light & water	23,371	961	24,332	24,945
Repairs and maintenance	68,805	1,943	70,748	44,665
Insurance	4,188	132	4,320	2,786
Depreciation	1,333	3,625	4,958	15,751
Rent & Hire Fees	1,219	1,905	3,124	5,503
IT Maintenance	(1,017)	-	(1,017)	7,442
Miscellaneous	1,488	2,962	4,450	1,237
	<u>182,297</u>	<u>420,490</u>	<u>602,787</u>	<u>548,706</u>

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

6. COST OF GENERATING FUNDS

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds 2021</u> £	<u>Total Funds 2020</u> £
Fund Raising Expenses	103	22	125	1,794
Catering : Salaries	1,125	10,201	11,326	54,086
Purchases	369	-	369	45,421
Miscellaneous	3,497	-	3,497	5,361
House : Catering Discounts	-	-	-	5,756
Shop Purchases	50	-	50	268
	<u>5,144</u>	<u>10,223</u>	<u>15,367</u>	<u>112,686</u>

7. GOVERNANCE COSTS

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds 2021</u> £	<u>Total Funds 2020</u> £
Salaries in respect of management and admin	23,272	2,068	25,340	25,754
Independent Examination and accountancy	2,950	-	2,950	2,900
	<u>26,222</u>	<u>2,068</u>	<u>28,290</u>	<u>28,654</u>

8. NET INCOMING RESOURCES

Net incoming resources for the year is stated after charging the following:

	<u>2021</u> £	<u>2020</u> £
Depreciation	<u>4,958</u>	<u>15,751</u>

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

9. EMPLOYEES

	<u>2021</u> £	<u>2020</u> £		
Gross salaries and wages and Employers national insurance Employers pension costs	365,281 2,797	368,978 6,192		
	<hr/>	<hr/>		
Total staff costs for the charity	<u>368,078</u>	<u>375,170</u>		
	<u>2021</u>	<u>2020</u>	<u>Full time</u>	<u>Part-time</u>
Average number of employees:	<u>Full time</u>	<u>Part-time</u>	<u>Full time</u>	<u>Part-time</u>
JSC Payroll	<u>6</u>	<u>20</u>	<u>2</u>	<u>28</u>

None of the employees of the charity were paid in excess of £50,000 in the year.

Trustees were refunded expenses in connection with their duties as trustees of £Nil (31 March 2020: £Nil).

10. TAXATION

Taxation has not been provided on the result for the year of the charitable company on the grounds that Section 505 of the Income and Corporation Taxes Act 1988 or S252 of the Taxation of Chargeable Gains Act 1992 applies to the extent that these are applied to its charitable objects.

11. TANGIBLE FIXED ASSETS

	<u>Catering Equipment</u> £	<u>Computer Equipment</u> £	<u>Office Fixtures & Fittings</u> £	<u>Vehicles</u> £	<u>Total</u> £
Cost					
At 1 April 2020	1,317	57,206	40,555	110,554	209,632
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2021	<u>1,317</u>	<u>57,206</u>	<u>40,555</u>	<u>110,554</u>	<u>209,632</u>
Accumulated Depreciation					
At 1 April 2020	1,317	57,206	40,555	105,596	206,674
Charge for year	-	-	-	4,958	4,958
On disposals	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2021	<u>1,317</u>	<u>57,206</u>	<u>40,555</u>	<u>110,554</u>	<u>209,632</u>
Net Book Values					
At 31 March 2021	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 1 April 2020	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,958</u>	<u>4,958</u>

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

12. DEBTORS

	<u>2021</u> £	<u>2020</u> £
Connected Charity – John Storer House Foundation	188,803	56,803
Other debtors	27,370	86,904
	<u>216,173</u>	<u>143,707</u>

13. CREDITORS (AMOUNTS FALLING DUE WITHIN ONE YEAR)

	<u>2021</u> £	<u>2020</u> £
Trade creditors	14,975	29,258
Other Taxes and Social Security	8,057	12,490
Other creditors	11,144	12,626
	<u>34,176</u>	<u>54,374</u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total</u>
Tangible fixed assets	-	-	-
Cash at bank and in hand	341,704	103,694	445,398
Other current assets	216,949	1,224	218,173
Current liabilities	(34,177)	-	(34,177)
Pension Provision	(34,220)	-	(34,220)
Net assets at 31 March 2021	<u>490,256</u>	<u>104,918</u>	<u>595,174</u>

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

15. RESTRICTED FUNDS

	<u>At</u> <u>01/04/20</u> £	<u>Incoming</u> <u>Resources</u> £	<u>Outgoing</u> <u>Resources</u> £	<u>At</u> <u>31/03/21</u> £
Complementary Public Transport	3,625	63,400	67,025	-
Loughborough Community Care Transport	19,654	-	-	19,654
Charnwood Disability Forum	7,917	-	-	7,917
Social Seeding	2,891	-	-	2,891
Pregnancy Testing (CSSP)	2,178	-	-	2,178
Charnwood Mental Health Forum	77	-	-	77
Sileby Lunch Club	221	-	-	221
Local volunteering	958	-	-	958
Transport access	581	-	-	581
CBC MTC Worker	7,388	20,235	27,744	(121)
Shepshed VC – Local COVID-19	26,248	26,297	18,168	34,377
Lottery Fund	(702)	257,383	220,009	36,672
	-	99,348	99,835	(487)
Total Funds	<u>71,036</u>	<u>466,663</u>	<u>432,781</u>	<u>104,918</u>

The Complementary Public Transport Fund relates to the grant agreement which the charity has entered into with Leicestershire County Council. The fund is restricted solely for the provision of Complementary Public Transport Services. The balance on the fund related to the net book value of a vehicle that was purchased for the service and the vehicle has now been fully depreciated.

The Loughborough Community Care Transport Fund relates to the transfer of funds from the charity Loughborough Community Care (LCCare), which was done when JSC took over responsibility for running various transport services previously carried on by LCCare. The fund is restricted for use for the promotion of community transport services in the Borough of Charnwood.

All other restricted funds are for specific projects as described above within the local community.

Where funds have been transferred from restricted funds to unrestricted funds, the release of the restrictions on the funds has been agreed by the funders or is allowed because the funds are time expired.

**JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

16. UNRESTRICTED FUNDS

	<u>Balance at 31 March 2020</u>	<u>New Designations /Incoming Resources</u>	<u>Balance at 31 March 2021</u>
	£	£	£
Designated Funds:			
Community Transport Fund	183,113	11,698	194,811
Complementary Public Transport Fund	22,074	24,827	46,901
Service Development Fund	6,742	-	6,742
Building Improvement Fund	45,284	(23,119)	22,165
Fixed assets held for charity use	1,333	(1,333)	-
	<u>258,546</u>	<u>12,073</u>	<u>270,619</u>
Pension Reserve	(40,069)	5,849	(34,220)
General Funds	<u>191,523</u>	<u>62,334</u>	<u>253,857</u>
	<u>410,000</u>	<u>80,256</u>	<u>490,256</u>

The Community Transport Fund is in respect of an amount put aside by the trustees to contribute to future costs associated with the vehicles used in the transport project.

The Complementary Public Transport (CPT) Fund is in respect of the charges made for CPT services less the costs of running the service that are not funded by specific grants included in the restricted funds shown in note 15.

The Service Development Fund has been set up to fund a Volunteer Community Services Development Worker post, a Project/Business Development post and investment in the building (up to £10,000). In 2019/20, the fund was used instead to further extend the Services Team Leader post for an additional year and develop the House and its facilities.

The Building Improvement Fund represents funds designated for the purpose of carrying out essential building improvement work.

The "Fixed assets held for charity use" fund represents the net book value of tangible fixed assets. Each year an amount is transferred to or from the fund representing the movement in the net book value of tangible fixed assets in the year.

The Pension Reserve is a negative reserve created due to the change in presentation required by FRS102 regarding the recognition of liabilities arising in respect of Pensions. This is more fully explained in note 18.

The amount of general funds at 31 March 2021 was £253,857. These funds are sometimes referred to as free reserves. However, the negative Pension Reserve of £34,220 is held against them.

The trustees have a reserves policy, in line with the guidance of the Charity Commissioners, and which meets the requirements of funders.

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

17. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2021 the company had aggregate annual commitments under non-cancellable operating leases as set out below.

	<u>2021</u> £	<u>2020</u> £
Operating leases which expire:		
Within 1 year	212	-
Within 2 to 5 years	7,519	7,713
After more than 5 years	-	-
	<u>7,731</u>	<u>7,713</u>

18. PENSION

John Storer Charnwood participates in The Pensions Trust's Growth Plan (The Plan) a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2017. The valuation showed assets of £794.9 million, liabilities of £926.4 million and a deficit of £131.5 million. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional annual contributions to the scheme from the 1 April 2019 to 31 January 2025 amounting to £11.243 million. (Increasing by 3% on each 1 April.)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

JOHN STORER CHARNWOOD
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

18. PENSION (continued)

PRESENT VALUES OF PROVISION

	<u>31 March 2021</u> (£)	<u>31 March 2020</u> (£)	<u>31 March 2019</u> (£)
Provision Present Value	34,220	40,069	49,186

RECONCILIATION OF OPENING AND CLOSING PROVISIONS

	<u>31 March 2021</u> (£)	<u>31 March 2020</u> (£)
Provision at start of period	40,069	49,186
Unwinding of the discount factor (interest expense)	911	623
Deficit contribution paid	(7,930)	(8,640)
Remeasurements – due to change in assumptions	(1,170)	(1,100)
Remeasurements – amendments to contribution schedule	-	-
Provision at end of period	34,220	40,069

INCOME AND EXPENDITURE IMPACT

	<u>31 March 2021</u> (£)	<u>31 March 2020</u> (£)
Interest expense	911	623
Remeasurements – due to change in assumptions	(1,170)	(1,100)
Remeasurements – amendments to contribution schedule	-	-

ASSUMPTIONS

	<u>31 March 2021</u> (% per annum)	<u>31 March 2020</u> (% per annum)	<u>31 March 2019</u> (% per annum)
Rate of discount	0.66	2.53	1.39

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using the full AA corporate bond yield curve to discount the same recovery plan contributions.

19. CONNECTED CHARITY

The affairs of John Storer Charnwood (JSC) are closely connected with those of John Storer House Foundation (JSHF) and there is an overlap of trusteeship between the governing bodies of the two Charities.

The financial affairs of the two charities are closely linked and this results in a sum due from JSHF to JSC. The balance owed by JSHF to JSC at 31 March:

Due from John Storer House Foundation	<u><u>2021</u></u> £188,803	<u><u>2020</u></u> £56,803
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The 2021 sum due from JSHF to JSC includes £132,000 invested in JSHF by JSC in respect of the aim of trying to keep within FSCS Compensation Limits.