



JOHN STORER HOUSE – SATURDAY COOK

JOB DETAILS – September 2023

Job Title	Saturday Cook
Responsible to	Café Coordinator
Salary	£3,444.36 pa (£21,240.27 FTE)
Status/Hours	Permanent / 6 hpw With opportunity to provide holiday/sickness cover
Purpose of Post	Saturdays are becoming increasingly busy in the café at John Storer House and we need someone who contribute to its continued success by helping to maintain a catering service of the highest quality.

Key Tasks and Responsibilities:

1. Food preparation and cooking.
2. Washing up and cleaning kitchen areas
3. Complying with Health, Safety and Food Hygiene regulations, ensuring high standards of cleanliness and food safety are maintained at all times
4. Working as a team with staff and volunteers, supervising volunteers where necessary
5. Helping when we have weekend functions and events
6. Building strong customer relationships, ensuring satisfaction and sustained orders
7. Being prepared to handle cash at the café counter

Person Specification

The following are essential requirements:

1. Experience of cooking and food preparation to a level to meet the standards required.
2. Ability to work in a busy kitchen environment.
3. Ability to work as a member of a team, working co-operatively with colleagues and volunteers.
4. As you will be working with young volunteers, you will be required to complete a Disclosure and Barring Service (DBS) check.

There will be opportunities to provide cover as appropriate during holidays and sickness. You will be invited to attend staff meetings; training sessions (mandatory, job specific and personal development training including safeguarding, health and safety, food safety, first aid etc.) and you will be paid for this time.

Other requirements

All staff employed by John Storer Charnwood will:

- Recognise the Duty of Care to all service users and the public.
- Agree with the organisation's values and ensure they are complied with at all times.
- Demonstrate understanding and belief in Voluntary and Community Sector values.
- Implement best practice in relation to Equalities and Diversity, so that all people and communities in Charnwood feel welcome to use our services and are treated justly.
- Other reasonable duties may be carried out by the post-holder, from time to time, as requested by the Charity Director and trustees.